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**Project: "Integrating Flood and Drought Management and Early Warning for Climate Change Adaptation in the Volta Basin (VFDM Project)**

**National Stakeholder Workshops for the elaboration of the regional strategy for flood and drought risk management in the Volta Basin**

**Terms of reference**

**Partenaires de mise en œuvre Octobre 2022**

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**Partenaire technique :**

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1. **Contexte et justification**

The World Meteorological Organization (WMO), a specialized agency of the United Nations, the Volta Basin Authority (VBA) and the Global Water Partnership in West Africa (GWP-WA) are implementing the project entitled "Integrating Flood and Drought Management and Early Warning for Climate Change Adaptation in the Volta Basin(VFDM)" funded by the Adaptation Fund. The project activities started in June 2019 and will continue until the end of June 2023. The VFDM project is financed by the Adaptation Fund. The implementation of the VFDM Project involves, in addition to national agencies (in charge of meteorology, hydrology, water resources management, water protection, civil protection, etc.) WMO partners, such as CIMA Research Foundation, Italian Department of Civil Protection, UNITAR / UNOSAT, IUCN and CERFE/Knowledge&Innovation, etc.

Within the framework of the Project activities, it is planned to develop the regional strategy for flood and drought risk management in the Volta Basin, taking into account, among others: (i) the results of the studies resulting from the implementation of the VFDM project including the flood and drought risk profile of the Volta Basin; (ii) the guidelines, policies and strategies for disaster risk management at the regional, national and local levels; and (iii) the input of stakeholders at different levels of the basin.

The process of elaborating the strategic document is based on an inclusive approach that values the knowledge and experience of the basin stakeholders in order to stimulate active participation in the definition of strategic actions and ownership of the document. It benefits from the Technical Assistance of the CIMA Foundation. Also, it integrates stakeholder consultations through the organization of national and regional workshops of the basin stakeholders for the co-construction, deepening and validation of the strategy.

This concept note aims at specifying the objectives, the methodology, the expected results and the schedule of the national workshops for the concerted elaboration of the regional strategy of flood and drought risk management in the Volta basin.

**2. Objectives of the workshops**

**The overall objective of the national workshops is to develop the regional strategy for flood and drought risk management in the Volta Basin through a participatory approach based on the consideration of the results and policy recommendations of the Volta Flood and Drought Risk Profile, various studies, knowledge and experiences of national and local stakeholders involved in disaster risk reduction and management in the 6 countries of the Volta Basin region.**

**More specifically, the national workshops aim to :**

* Present and then have national stakeholders amend and validate the methodological approach for the development, validation and adoption of the flood and drought risk management strategy in the Volta basin;
* To deepen the inventory of flood and drought risk management with good practices, gaps and major challenges to be taken up for a substantial reduction of the said risks in terms of loss of human lives, damage to livelihoods and health of people, as well as to economic, physical, socio-cultural and environmental assets in the countries of the Volta Basin;
* To develop, in response to the gaps to be filled and the major challenges to be met, the different components of the strategy for flood and drought risk management in the Volta Basin, namely: the vision, the horizon, the strategic orientations, the guiding principles, the means of implementation and the budgeted medium-term action plan for the implementation of the strategy;
* To present the draft regional strategy after the workshops in order to collect the last amendments and contributions of the participants;
* To formulate recommendations to be taken into account for a harmonious conduct of the process and an effective implementation of the strategy following its validation by the stakeholders and its adoption by the VBA decision-making bodies.

**3. Expected Outputs and Outcomes**

The main products and results expected from the implementation of this activity are the following:

* the methodological approach for the elaboration, validation and adoption of the flood and drought risk management strategy in the Volta Basin is validated by the national stakeholders;
* good practices, gaps and major challenges for a substantial reduction of the said risks in terms of loss of human lives, damage to livelihoods and health of people, as well as to economic, physical, socio-cultural and environmental assets in the Volta Basin countries are identified;
* Proposals for the content of the different components of the flood and drought risk management strategy in the Volta Basin are developed ;
* a draft regional strategy based on the harmonization of the contents proposed in the six national workshops is developed;
* recommendations are formulated for a harmonious conduct of the process and an effective implementation of the strategy following its validation by the stakeholders and its adoption by the decision-making bodies of the VBA.

4. Workshop participants

Given the overall objective of the activity and the national workshops, it is recommended to have broad participation of stakeholders involved in different roles in disaster risk reduction and management (DRR and DRM) and climate change adaptation (CCA): Ministries of Planning and Development, National Agencies and Structures in charge of Disaster Risk Management/Civil Protection, Meteorology and Hydrology, Water Resources, Agriculture, Environment and Sustainable Development, Education, Health, etc). In addition, it would also be desirable to have the participation of local governments, academic and research institutions, international organizations with DRR/DRM mandates, civil society, and local organizations or NGOs "engaged or mobilized" in disaster risk reduction and management and active in providing advisory support to communities on disaster risk reduction and resilience.

Ideally, participants should be a mixed representation in terms of:

- The different stakeholders listed above;

- Profiles with different levels of responsibility (senior managers or strategy experts, policy and strategy developers, senior technical experts, researchers, and local authorities);

- Experience in the DRR/DRG/ACC professional sector or related sectors;

- Age and gender, with an emphasis on youth and women.

It is important that participants have their own personal laptop to complete any tasks or activities requested during the national workshops. Each workshop can target a total of approximately 30 participants.

5. Workshop Methodology and Schedule

Each national workshop will consist of the following nine (9) sessions:

- Session 1: Workshop start-up;

- Session 2: Methodology for the development, validation and adoption of the regional strategy;

- Session 3: state of the art of flood and drought risk management in the Volta basin;

- Session 4: co-construction of the strategy;

- Session 5: development of the medium-term action plan for the implementation of the strategy;

- Session 6: recommendations for a harmonious conduct of the process and an effective implementation of the strategy;

- Session 7: Finalization and validation of the draft zero report of the workshop;

- Session 8: Training and information on the SAP MYDEWETRA-VOLTALARM;

- Session 9: closing of the workshop.

The series of national workshops will be held primarily face-to-face in the six Volta Basin countries. Face-to-face participation of the project implementing partners (WMO, ABV and GWP-AO) and the CIMA Research Foundation is planned. If WMO staff and the CIMA Foundation consultant team are unable to travel, they will attend the national workshops virtually via Zoom, by logging in via the following link

https://zoom.us/j/95018035178?pwd=VWM3eWp5MzBVMHdUcVZTR3NUSDdIdz09

In order to optimize interactions and foster in-depth discussions and fruitful exchanges between participants on the content of the strategy document, the workshop methodology will focus on hands-on group sessions.

The workshops will take place from November to January 2022 in the six countries of the Volta Basin with the following tentative schedule.

| **Pays** | **Dates** |
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| Côte d'Ivoire | 16-17-18 novembre 2022 |
| Bénin | 22-23-24 novembre 2022 |
| Ghana | 29-30 novembre, 1 décembre 2022 |
| Burkina Faso | 14-15-16 décembre 2022 |
| Mali | 20-21-22 décembre 2022 |
| Togo | 18-19-20 janvier 2023 |

1. **Projet d’agenda de l’atelier**

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| **JOUR 1** |
| **Heure (locale)** | **Description** | **Facilitateur/Intervenant** |
| 8h30 9h00 | **Participants inscription** | VFDM |
| 9h00 9h45 | **SESSION 1 : MISE EN ROUTE DE L’ATELIER*** **Cérémonie d'ouverture officielle**
 | Modération : VFDM |
| 9h45 9h55 | **Pause photo de groupe** |  |
| 9h55 10h15 | **Pause café** |  |
| 10h15 11h00 | **SESSION 1 : MISE EN ROUTE DE L’ATELIER** * Introduction à l'atelier
 | Modérateurs :VFDMConsultants et CIMA |
| 11h00 11h30 | **SESSION 2 : METHODOLOGIE D’ELABORATION, DE VALIDATION ET D’ADOPTION DE LA STRATEGIE REGIONALE** * Présentation
* Discussions
 | Présentation : CIMAModération- Conseiller-VFDM |
| 11h30 13h00 | **SESSION 3 : ETAT DES LIEUX DE LA GESTION DES RISQUES DES INONDATIONS ET DE LA SECHERESSE DANS LE BASSIN DE LA VOLTA** * Problématique, lacunes et défis majeurs de la gestion des risques des inondations et de la sécheresse dans le bassin de la Volta
* Résumé du Profil des risques d’inondation et de sécheresse et recommandations
* Discussions
 | Présentation : CIMAModération- Conseiller-VFDM |
| 13h00 - 14h00 | **Pause déjeuner** |  |
| 14h00 - 15h45 | **SESSION 4 : CO-CONSTRUCTION DE LA STRATEGIE*** Mise en place de Groupes de Travail (sensibles au genre)
* Présentation des termes de référence des travaux de groupe
* Déroulement des travaux de groupe
 | Modérateur : Consultants et CIMARapporteur : Présidium |
| 15h45 - 16h00 | **Pause café** |  |
| 16h00 16h50 | **SESSION 4 : CO-CONSTRUCTION DE LA STRATEGIE*** Déroulement des travaux de groupe
 | Modérateur : Consultants et CIMARapporteur : Présidium |
| 16h50 - 17h00 | **CLÔTURE DE LA JOURNÉE** | Présidium/VFDM |

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| **JOUR 2** |
| **Heure (locale)** | **Description** | **Facilitateur/Intervenant** |
| 8h30 - 9h00 | Récapitulatif de la journée précédente et introduction à la deuxième journée | Rapporteur : PrésidiumModérateur : Consultant et CIMA |
| 9h00 - 10h30 | **SESSION 4 : CO-CONSTRUCTION DE LA STRATEGIE (suite)**Déroulement des travaux de groupe | Rapporteur : PrésidiumModérateur : Consultant et CIMA |
| 10h30 - 10h45 | **Pause café** |  |
| 10h45 -13h00 | **SESSION 4 (suite et fin): CO-CONSTRUCTION DE LA STRATEGIE*** Restitution des résultats des travaux de groupe 1
 | Rapporteur : PrésidiumModérateur : Consultant et CIMA |
| 13h00 - 14h00 | **Pause déjeuner** |  |
| 14h00 - 15h30 | **SESSION 5 : DEVELOPPEMENT DU PLAN D'ACTION A MOYEN TERME DE MISE EN ŒUVRE DE LA STRATEGIE*** Présentation des termes de référence des travaux de groupe 2
* Déroulement des travaux de groupe
 | Rapporteur : PrésidiumModérateur : Consultant et CIMA |
| 15h30 - 15h45 | **Pause café** |  |
| 15h45 - 16h45 | **SESSION 5 : DEVELOPPEMENT DU PLAN D'ACTION A MOYEN TERME DE MISE EN ŒUVRE DE LA STRATEGIE (suite)*** Déroulement des travaux de groupe
 | Rapporteur : PrésidiumModérateur : Consultant et CIMA |
| 16h45 - 17h00 | **CLÔTURE DE LA JOURNÉE** |  |

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| **JOUR 3** |
| **Heure (locale)** | **Description** | **Facilitateur/Intervenant** |
| 8h30 - 9h00 | Récapitulatif de la journée précédente et introduction au jour 3 | Rapporteur : PrésidiumModérateur : Consultant et CIMA |
| 9h00 - 10h30 | **SESSION 5 : DEVELOPPEMENT DU PLAN D'ACTION A MOYEN TERME DE MISE EN ŒUVRE DE LA STRATEGIE (suite et fin)*** Restitution des résultats des travaux de groupe 2
 | Rapporteur : PrésidiumModérateur : Consultant et CIMA |
| 10h30 - 10h45 | **Pause café** |  |
| 10h45 - 11h30 | **SESSION 6 : RECOMMANDATIONS POUR UNE CONDUITE HARMONIEUSE DU PROCESSUS ET UNE MISE EN ŒUVRE EFFECTIVE DE LA STRATEGIE**  | Rapporteur : PrésidiumModérateur : Consultant et CIMA |
| 11h30 - 13h00 | **SESSION 7 : FINALISATION ET VALIDATION DU PROJET DE RAPPORT ZERO DE L'ATELIER** | Rapporteur : PrésidiumModérateur : Consultant et CIMA  |
| 13h00 - 14h00 | **Pause déjeuner** |  |
| 14h00 - 15h00 | **SESSION 8 : SAP MYDEWETRA-VOLTALARM*** Familiarisation avec les fonctionnalités principales de la plateforme
 | Rapporteur : PrésidiumModérateur : CIMA |
| 15h00 - 15h15 | **Pause café** |  |
| 15h15 - 16h30 | **SESSION 8 (suite) : SAP MYDEWETRA-VOLTALARM*** Familiarisation avec les fonctionnalités principales de la plateforme
 | Rapporteur : PrésidiumModérateur : CIMA |
| 16h30 - 17h00 | **SESSION 9 : CLOTURE DE L’ATELIER** * Discours
 | **Autorités nationales** |