**One-day Inception Workshop on ‘COMMUNITY-BASED FLOOD MANAGEMENT (CBFM)’ activities in Antigua**

*Concept Note*

1. **Background**

Under the framework of the CREWS Caribbean initiative, it is proposed to improve in-country response to multi-risk information and warnings through increased coordination between NMHSs and DRM authorities, and other relevant authorities at the national and sub-national level and move towards translating and communicating hydromet impact-based warnings to vulnerable communities and enable early action measures. Under this proposal, Community-Based Flood Management (CBFM) approaches will be implemented in the areas of St. Mary’s North District (in particular Cashew Hill/Bendals community), St. John’s Rural West, and/or St. John’s City East of Antigua enhancing their self-help capabilities to the Hydro-Meteorological events including development of early warning dissemination channels and improve end users’ response including gender mainstreaming. These activities contribute to the overarching [CREWS Caribbean project](https://www.crews-initiative.org/en/projects/caribbean-strengthening-hydro-meteorological-and-early-warning-services) goals and specifically to the priority activity “Integrated Approach to Flood Management” as outlined in the Caribbean Regional Roadmap 2021 – 2025. It further addresses a critical gap in reaching the “last mile”.

1. **Objective of the Inception Workshop**

The overall objective of the Inception workshop will be to present and agree on the concept note in general, concrete activities, stakeholders that shall be involved and the implementation plan.

More specifically, the workshop will provide an opportunity to:

* Bring together relevant stakeholders at all levels to present and discuss the project concept, objectives, and implementation plan with a focus on feasibility, partnership and sustainability
* Understand the current capacities, needs and priorities of the selected communities for effective and tailored community-based flood management
* Soliciting input from and facilitating dialogue among national and local stakeholders on the project, provide opportunities to create synergies with already ongoing or planned initiatives in the target region
* Foster high-level commitment and leadership to support the project activities
* Agree on concrete next steps

1. **Duration and Participants**

The one-day Inception Workshop will be held in a hybrid format (face-to-face as well as possibility to connect virtually) on **10th May 2022** (date – 09-12-05), at (address) (TradeWinds Hotel, Antigua Barbuda Hospitality Training Institute, or Dennis’s Beach Bar/Restaurant & Events)

The participants will consist of staff members of national agencies (meteorology, hydrology, disaster management, environmental agencies etc.), representatives of district disaster management volunteers, sub-committee representatives from each of the targeted areas related to the project, as well as WMO and technical partner representatives. (see Annex 1),

1. **Outcomes of the Inception workshop**

The Inception Workshop sets the scene for the CBFM activities to be implemented in Antigua. The discussions will create understanding, transparency and commitment among project partners (WMO, cross-sectoral agencies and community representatives of Antigua) to ensure regular participation and support in the planning and implementation of project activities.

This will ensure ownership of the knowledge products and services developed during this project.

1. **Provisional Agenda**

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| **Time**  *(Antigua time)* | **Description** | **Presenter** |
| *09:00 – 10:00 am* | Opening ceremony  Group photo  Presentation of the participants | WMO, Antigua Met agency, NODS, Environment Agency |
| *10:00 – 11:00 am* | Introduction of the CBFM project in Antigua | WMO |
| *11:00 – 12:00 pm* | Discussion and Q&A | WMO |
| *12:00 – 01:00 pm* | *Lunch* |  |
| *01:00 – 02:00 pm* | On-going projects and initiatives linked to CBFM | National agencies |
| *02:00 – 03:00 pm* | Selected CBFM area profiles | National Agencies |
| *03:00 – 04:00 pm* | Discussion and Q&A | WMO |
| *04:00 – 04:30 pm* | Next Steps & Workshop closing | TBD |

**Annex 1:**

**Participants (to be filled)**

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| --- | --- |
| Organization | Number of Persons/Names |
| National Meteorological Services | 2 |
| National Hydrological Services | 2 |
| National Disaster Management Services | 4 |
| National Environmental Agency | 2 |
| District disaster management volunteers of St. Mary’s North District St. John’s Rural West, and/or St. John’s City East | 6 |
| Community representatives from Cashew Hill/Bendals community | 4 |
| WMO | 3 |
| **….** |  |
| **…** |  |