**CHy Task Team on Interoperable Models and Platforms (TT E2)**

**6th Teleconference, Wednesday 15 August 2018, 8 am CEST**

**Agenda**

No tentative agenda was circulated. The meeting focused exclusively on the review of actions identified during the previous teleconference

**Meeting Minutes**

**Participants**

The following experts attended the teleconference: William Scharffenberg, Etienne Le Pape, Hwirin Kim

Sends apologies: Jeff Perkins, Yeshewateswa Hundecha

From WMO Secretariat: Paul Pilon, Giacomo Teruggi.

Hwirin Kim moderated the teleconference.

1. **Review of actions identified during the previous teleconference**

A review of the actions was performed, and it was decided to restart the numbering to make the meeting minutes shorter and more summarized. In the following only the decisions on the way forward are reported.

Please refer to the previous meeting minutes of 2nd, 3rd , 4th  and 5th teleconferences to better understand the discussion behind each action.

**REMINDER**: the working website link is [**http://www.floodmanagement.info/TT-E2/tt-e2.html**](http://www.floodmanagement.info/TT-E2/tt-e2.html)

**NEW ACTION** **1**: Yuri and Hwirin to continue discussion on hydrological forecast requirements for NWP. Secretariat to launch a doodle poll on this issue and set up a teleconference (Narendra will be included in the poll, but the telecon will be held independently from his replying)

**NEW ACTION 2:** Jeff and Hwirin to incorporate Bill’s revision in their templates to standardize the formatand share with reviewers

**NEW ACTION 3:** reviewers to provide comments to Hwirin and Jeff on their master templates. Each template’s main author is to ensure consistency with Bill’s example. This is to be completed prior to the next videoconference

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| --- | --- | --- | --- |
| **Template** | **Main author** | **Reviewer** | **Status** |
| **Hydrologic Model** | Bill | Yeshewa | FINALIZED |
| **Hydraulic Model** | Jeff | Bill | TO BE REVIEWED |
| **Reservoir model** | Hwirin | Jeff | TO BE REVIEWED |
| **Platforms** | Jeff | Hwirin | TO BE REVIEWED |

**NEW ACTION 4:** Etienne to circulate his 5 templates (POM, Hydraulic 1D and 2D, Hydrological Global and Specialized) to all TT E2 members, possibly in the final template format (already available: the one on hydrological models by Bill)

**NEW ACTION 5:** Secretariat to restructure the working website creating new categories (provisional titles):

-Master templates finalized (Bill’s)

-Master templates to be reviewed and finalized (all others)

-Filled in templates (Etienne’s hydrological models)

-Glossary

**NEW ACTION 6:** Secretariat to provide definitions of urban flooding and flash flooding, adding them to glossary

**NEW ACTION 7:** Secretariat to inquire among HAs, OPACHEs, CHy members, AWG (and any other TT E1 member not already included in the previous categories) which platform, hydrological, hydraulic and reservoir models are being used in their. TT E2 to review the draft email.

**NEW ACTION 8:** Secretariat to request the HAs to suggest any other agencies dealing with flood forecasting issues to be contacted for the same purpose (and possibly liaise with them). Mention also Flash Flood**.**

**Review of the available templates (if any)**

The review is still ongoing, as reported above. As a reminder, the below table summarizes responsibilities for each template:

1. **Other Business**

No time was left to discuss other issues

1. **Next Call**

Proposed date of the next call is 26 September 2018 at 8 am CEST for two hours.